

1. INSPECTION INFORMATION

Inspection No.		Inspection Date		Inspection Stage		TU Inspector	
Customer		PO No.		Supplier / Factory		Factory / Site	
Product Name		Product Category		Style No.		Season / Project	
Color / Pattern		Size / Dimensions		Order Qty		Shipment Qty	
Lot Size		Sample Size		Sampling Method		AQL / Acceptance Plan	
Destination Market		Inspection Location		Planned Shipment Date		Factory Representative	

2. AGREED REFERENCE & COMPLIANCE BASIS

Reference Basis	Buyer-approved PPS / sealed sample / PO / specification / measurement chart / packing instruction / approved artwork
Required Testing / Compliance	
Accepted Deviations / Waivers	

Control note: the exact inspection plan depends on the product, buyer requirements and order risk. AQL-based inspection is used only when it is included in the agreed inspection plan.

3. INSPECTION SUMMARY

Checklist Completed		PASS Items		FAIL Items		HOLD Items		N/A Items	
Critical Defect Qty		Major Defect Qty		Minor Defect Qty		Auto Status		Final Disposition	
Shipment Decision		Reinspection Required		Next Action Due		Buyer / TU Approval		Report Revision	1.0

SECTION 1 - DOCUMENT & REFERENCE CONTROL

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
1.1	Order identity	PO, style, color, size and quantities match the inspection lot.	PO / Order				
1.2	Approved production reference	Current buyer-approved PPS / sealed sample is available and identifiable.	Approved PPS				
1.3	Current technical documents	Latest specification, measurement chart and packing instruction are available.	Spec / Tech Pack				
1.4	Approved artwork and retail files	Logo, artwork, labels, hangtags, barcode/SKU and packaging files match approved versions.	Approved Artwork				
1.5	Destination and compliance basis	Destination market, required tests and compliance conditions are confirmed for this order.	Test / Compliance Plan				
1.6	Deviations and waivers	Any deviation from the approved reference is documented and approved in writing.	Written Approval				

SECTION 2 - QUANTITY & ASSORTMENT

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
2.1	Finished quantity	Finished and available quantities agree with the order and inspection scope.	PO / Packing List				
2.2	Color / size / style ratio	Assortment ratio and SKU breakdown match the buyer instruction.	Assortment Plan				
2.3	Inner pack quantity	Units per inner pack / bundle / set are correct.	Packing Instruction				
2.4	Carton quantity and count	Units per carton, carton count and remaining balance are correct.	Packing List				
2.5	Traceability	Carton contents can be traced by PO, style, color, size and lot where required.	Carton / Lot ID				

SECTION 3 - OVERALL APPEARANCE & MATERIAL

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
3.1	Shape and proportion	Overall silhouette, shape, proportion and visual balance match the approved reference.	Approved PPS				
3.2	Color shade / lot consistency	Color is within approved tolerance and consistent within the same lot / set / pair.	Color Standard				
3.3	Pattern / artwork placement	Print, jacquard, embroidery, appliqué or pattern alignment and placement are correct.	Approved Artwork				
3.4	Material / composition	Fabric, yarn, leather-like material and components match the approved specification.	Material Spec				
3.5	Handfeel / weight / thickness	Handfeel, weight, thickness, GSM or density are consistent with the approved reference.	Approved PPS / Spec				
3.6	Surface finish	Coating, wash, plating, brushing, gloss and finishing are even and acceptable.	Finish Standard				
3.7	Cleanliness and condition	No unacceptable stain, oil, dust, glue mark, odor, moisture, mold, insect or foreign matter.	Visual Standard				
3.8	Pair / set matching	Pairs and sets match in color, size, shape, direction and component selection.	Set Standard				

SECTION 4 - WORKMANSHIP & CONSTRUCTION

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
4.1	Sewing / knitting / weaving quality	Construction is even, secure and consistent with the approved method.	Approved PPS / Spec				
4.2	Seams and joins	No open seam, skipped stitch, broken yarn, seam grin or weak join beyond accepted tolerance.	Workmanship Standard				
4.3	Thread / yarn finishing	No unacceptable loose thread, yarn end, snag, loop, pull or untrimmed excess.	Workmanship Standard				
4.4	Edges / hems / bindings / fringes	Edges, hems, bindings, top edges, tassels and fringes are finished correctly.	Approved PPS				
4.5	Symmetry and alignment	Panels, motifs, pockets, trims and paired elements are aligned and symmetrical where required.	Approved PPS				
4.6	Attachment security	Handles, straps, buckles, hardware, embellishments and decorations are securely attached.	Construction Spec				
4.7	Lining / interlining / filling	Lining, reinforcement, padding or filling is correctly placed and not twisted, shifted or exposed.	Construction Spec				
4.8	Closures and moving parts	Zippers, buttons, snaps, buckles, hook-and-loop, drawcords and adjusters work smoothly.	Function Standard				
4.9	Bonding / heat seal / seam seal	Bonded, welded, laminated or seam-sealed areas are even and secure when applicable.	Technical Requirement				
4.10	Sharp / broken / exposed parts	No broken component, sharp edge, burr, exposed wire, needle or unsafe projection.	Safety Check				

SECTION 5 - MEASUREMENTS & PRODUCT-SPECIFIC FUNCTION

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
5.1	Key dimensions	Finished dimensions are within the agreed tolerance; details are recorded in the Measurement sheet.	Measurement Chart				
5.2	Weight / GSM	Product weight, component weight or GSM is within tolerance when specified.	Weight / GSM Spec				
5.3	Fit / opening / adjustability	Head opening, glove fit, strap drop, belt length, adjustable range or product opening is correct.	Approved Spec				
5.4	Basic function test	Closures, handles, straps, elastic, buckles, clips, wheels or other functions operate as intended.	Function Plan				
5.5	Load / pull / cycle test	Agreed load, pull, torque or opening/closing cycle checks are completed when required.	Agreed Test Plan				
5.6	Performance evidence	Wash, colorfastness, pilling, dimensional stability or other results are available when required.	Test Report				
5.7	Product-specific requirement	Any special customer, product or market requirement is checked and documented.	Special Requirement				

SECTION 6 - BRANDING, LABELS & RETAIL READINESS

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
6.1	Logo specification	Logo method, size, color, orientation and position match the approved artwork.	Approved Artwork				
6.2	Logo execution quality	Printing, embroidery, embossing, metal logo or patch is clean, legible and securely applied.	Brand Standard				
6.3	Required labels	Main, brand, size, care, composition and country-of-origin labels are correct and present.	Label Artwork				
6.4	Legal / care / warning content	Fiber content, care symbols, origin, warnings and market-required information are correct.	Approved Label / Market				
6.5	Hangtag / ticket / SKU	Hangtag, price ticket, SKU, PO and product information are correct.	Ticketing File				
6.6	Barcode / QR verification	Barcode / QR content is correct, legible and scannable where required.	Barcode Master				
6.7	Label attachment	Label position, direction, attachment method and security match the approved instruction.	Label Placement				
6.8	Retail presentation	Folding, shaping, display, hanger, belly band or presentation method is retail-ready.	Packing / Display Plan				

SECTION 7 - PACKAGING & CARTON

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
7.1	Product protection	Product is folded, shaped and protected to prevent deformation, scratching or contamination.	Packing Instruction				
7.2	Unit packaging materials	Polybag, box, tissue, insert, dust bag, desiccant and accessories match the approved requirement.	Approved Packaging				
7.3	Packaging warnings / markings	Required suffocation warning, ventilation holes, recycling or handling marks are present.	Market / Packaging Rule				
7.4	Pack assortment and quantity	Unit, set, inner pack and carton assortments are correct.	Packing Instruction				
7.5	Carton quality and condition	Cartons are clean, dry, undamaged and suitable for shipment; dimensions/weight are acceptable.	Carton Standard				
7.6	Shipping marks and carton labels	PO, style, color, size, quantity, carton number, destination and barcode are correct.	Carton Mark				
7.7	Sealing / strapping / palletization	Cartons are sealed and reinforced according to the agreed shipment method.	Shipment Instruction				
7.8	Transport protection	Moisture, compression, abrasion and shape-protection controls are adequate for shipment.	Shipment Risk Plan				

SECTION 8 - SAFETY & COMPLIANCE VERIFICATION

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
8.1	Applicable requirements identified	Required tests / standards are identified for the actual product and destination market.	Compliance Plan				
8.2	Evidence identification	Document type, report/certificate number and evidence ID are recorded.	Compliance Evidence				
8.3	Owner and site match	Certificate/report owner and factory/site match the actual production source.	Compliance Evidence				
8.4	Issuer and validity	Issuer/lab, issue date and validity period are verified.	Compliance Evidence				
8.5	Product and market scope	Product scope and market scope cover this order; mismatches are escalated.	Compliance Evidence				
8.6	Restricted substances / needle control	Restricted-substance, metal detection or needle control is completed when included in the plan.	Agreed Test Plan				
8.7	Children / small parts / cords	Applicable small-parts, sharp-point, cord, warning or age-grade requirements are checked.	Market Requirement				
8.8	Claims supported by evidence	External compliance or sustainability claims are evidence-backed and approved for use.	Claim Review				

SECTION 9 - DEFECT CONTROL, RECHECK & RELEASE

Ref.	Check Point	Acceptance Criteria / Approved Requirement	Reference Source	Result	Defect Class	Qty	Photo / Comment / Recheck
9.1	Defect records complete	Each defect is described, classified, quantified and linked to a photo or sample reference.	Defect & CAPA Sheet				
9.2	Defect classification	Critical, Major and Minor classification follows the agreed inspection plan.	Inspection Plan				
9.3	Corrective action	Containment, corrective action, owner and due date are recorded for nonconformities.	CAPA Record				
9.4	Recheck completed	Corrected units / cartons are rechecked and recheck evidence is recorded.	Recheck Record				
9.5	Post-rework quantity / packing	Quantities, assortments and packing are reconfirmed after rework.	Updated Packing List				
9.6	Shipment authorization	Shipment decision is authorized by TU and/or the buyer-appointed party as applicable.	Final Decision				

4. FINAL SIGN-OFF

Prepared by (TU)		Inspection Date		Factory Representative		Date	
Reviewed by (TU)		Review Date		Buyer / Appointed Party		Date	

Final Decision / Release Comments

Important: This checklist records visible findings and available evidence against the agreed order references. It does not replace buyer-appointed third-party inspection, laboratory testing, legal compliance duties or written buyer approval. Any accepted deviation must be expressly confirmed in writing before shipment.

MEASUREMENT & WEIGHT RECORD

Inspection No.		Customer		PO No.		Style No.	
Product		Color / Size		Unit		Sample Qty	

No.	Measurement Point	Unit	Target	Tol -	Tol +	S1	S2	S3	S4	S5	Min	Max	Result	Notes
1														
2														
3														
4														
5														
6														
7														
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10														
11														
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18														
19														
20														

Measurement Result: PASS / FAIL

Checked by:

Date:



DEFECT LOG & CORRECTIVE ACTION

Critical Qty		Major Qty				Minor Qty				Open CAPA / Recheck Fail			
Defect ID	Checklist Ref	Photo Ref	Defect Description	Location / Area	Class	Qty	Immediate Containment	Corrective Action	Owner	Due Date	Recheck	Recheck Date	Evidence / Notes
D-001													
D-002													
D-003													
D-004													
D-005													
D-006													
D-007													
D-008													
D-009													
D-010													
D-011													
D-012													
D-013													
D-014													
D-015													

COMPLIANCE EVIDENCE VERIFICATION

Inspection No.		PO No.		Style No.		Destination Market	
Product		Factory / Site		Required Tests		Reviewer	

Do not present a factory certificate or test report as TU-owned. Record the actual document owner, production site, scope and validity. Any mismatch, expiry or unverified evidence must be escalated before external use or shipment decision.

Evidence ID	Document Type	Report / Cert No.	Owner	Factory / Site	Issuer / Lab	Valid From	Valid Until	Product Scope	Market Scope	Status	Review Notes / Action
EVID-001											
EVID-002											
EVID-003											
EVID-004											
EVID-005											
EVID-006											
EVID-007											
EVID-008											
EVID-009											
EVID-010											
EVID-011											
EVID-012											

INSPECTION PHOTO RECORD

Inspection No.		Customer / PO		Style / Product		Date	
PASTE PHOTO-01 HERE				PASTE PHOTO-02 HERE			
PHOTO-01 Checklist / Defect Ref: _____ Description / Finding / Result:				PHOTO-02 Checklist / Defect Ref: _____ Description / Finding / Result:			
PASTE PHOTO-03 HERE				PASTE PHOTO-04 HERE			
PHOTO-03 Checklist / Defect Ref: _____ Description / Finding / Result:				PHOTO-04 Checklist / Defect Ref: _____ Description / Finding / Result:			
PASTE PHOTO-05 HERE				PASTE PHOTO-06 HERE			
PHOTO-05 Checklist / Defect Ref: _____ Description / Finding / Result:				PHOTO-06 Checklist / Defect Ref: _____ Description / Finding / Result:			